



# TEAMSTERS LOCAL UNION NO. 155

Representing Employees in Movie Production, Trade Shows & Related Industries, Office, Public Sector  
& Miscellaneous Jurisdiction in the Province of British Columbia & the Yukon Territory, Canada  
AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS & TEAMSTERS CANADA



## OFFICE USE ONLY: 10-08

APPROVED	TITAN	DDT	DISPATCH
DRIVER APPLICATION	RESERVE		PERMITTEE

FIRST NAME AND MIDDLE INITIAL:		LAST NAME:	
ADDRESS:		CITY:	
		POSTAL CODE:	
EMAIL ADDRESS:		BIRTHDATE: MM/DD/YYYY	
CELL PHONE:	ALTERNATE:	S.I.N.:	
EMERGENCY NAME:	RELATIONSHIP:	BEST CONTACT #:	

Current Driver License Info:			
Province:	ID #:	Exp. Date:	Class:

- A. Have you ever been denied a license, or privilege to operate a motor vehicle?  
(circle answer) YES NO
- B. Has any license, permit, or privilege ever been suspended or revoked?  
(circle answer) YES NO
- C. Has your license been clear of infractions for the last two years?  
(circle answer) YES NO

How long have you had your current class of commercial driver's license? **Years:**

Previous Class? (If applicable) and number of years? **CLASS:** **Years:**

Did you obtain a license because it was required by Local 155? (circle) **YES NO**

Approx. how many kilometers have you driven standard transmission? **KM:**

- Have you ever had an accident in which the following occurred: (circle)
- Vehicle needed to be towed from a scene, **YES NO**
  - A person was involved was removed by scene by ambulance **YES NO**
  - A fatality occurred as a result of the accident **YES NO**

**You will only be contacted by our office  
if your application has been approved.  
Unsuccessful applicants will not be contacted.**

## DRIVER CHECK LIST OF REQUIREMENTS

### MINIMUM REQUIREMENTS FOR RESERVES:

- Work History
- Ownership or Lease of a Personal Vehicle
- Valid BC or Yukon Class 3 with Air (*No Restrictions*) and Unrestricted 4 Drivers Licence with R15
- **Current National Safety Code (N.S.C) Drivers Abstract**  
*(will be evaluated to determine if an applicants' driving record is acceptable, must **not** be older than 3 months\**
- Upon Acceptance of your Application you are required to attend the Local 155 Orientation Course
- Police Information Check – Vulnerable Sector (PIC-VS)
- Motion Picture Safety Awareness Course Available at (Actsafes.ca)

### PERMITTEE REQUIREMENTS

- Valid BC or Yukon Unrestricted Class 1 Drivers License
- **Current National Safety Code (N.S.C) Drivers Abstract**  
*(will be evaluated to determine if an applicants' driving record is acceptable, must **not** be older than 3 months\*)*
- Completion of the Local 155 Orientation
- WHMIS
- Current O.F.A. Level 1 First Aid
- Current Transportation of Dangerous Goods

### ALL DIVISIONS MUST HAVE THE FOLLOWING:

- Own Transportation and Driver's License
- Operational Cell Phone
- Clear Command of the English Language
- Signed Waiver Upon Acceptance
- Resume & 2 References
- Willing and able to work in all types of weather
- A Good Working Knowledge of the Lower Mainland
- Completed Application Form

### QUICK REFERENCES:

Email: [dispatch@teamsters155.org](mailto:dispatch@teamsters155.org)

Website: [www.teamsters155.org](http://www.teamsters155.org)

Phone: 604-876-8349

Fax: 604-873-1595

ICBC: 1-800-950-1498 for **NSC Abstract**

Certificate Links:

Actsafes.ca

St. John's Ambulance

Worksafe BC

Police Information Check –

Vulnerable Sector (PIC-VS):

Nearest Police Station or RCMP Office

Contact Name: Teamsters Local 155

*On Page 8 is a cover letter that you may be asked to provide by the authorities*

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**WORK HISTORY PRIOR TO LOCAL 155**

(In chronological order, starting with most recent)

Company:		Phone:
Address:		
City:	Prov.:	Postal Code:
Position Held:	From:	To:
Reference Name:	Phone:	Job Title:
Reason For Leaving:		

Company:		Phone:
Address:		
City:	Prov.:	Postal Code:
Position Held:	From:	To:
Reference Name:	Phone:	Job Title:
Reason For Leaving:		

Company:		Phone:
Address:		
City:	Prov.:	Postal Code:
Position Held:	From:	To:
Reference Name:	Phone:	Job Title:
Reason For Leaving:		

Company:		Phone:
Address:		
City:	Prov.:	Postal Code:
Position Held:	From:	To:
Reference Name:	Phone:	Job Title:
Reason For Leaving:		

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## ACKNOWLEDGEMENT

I certify that all information provided in this application is true and correct. I understand that any false information or omission of information will disqualify me from further consideration for referral work and will result in my dismissal from the referral list if discovered at a later time. Furthermore, I am in receipt and understanding of the Employment Referral Procedures. **I acknowledge that if I commit any of the listed infractions I may be suspended from or in repeated occurrence permanently removed from the referral list.**

I have authorized, designated and chosen said labour organization to negotiate, bargain collectively, present and discuss grievances with my Employer, as my representative and my sole and exclusive collective bargaining agency, and I do hereby confirm the same in all respects. I shall abide by the Constitution, Bylaws, decisions, rules, regulations and working conditions of Teamsters Local Union No. 155. I base my application on the above facts, which I affirm to be true.

I agree that the Employer shall deduct from my gross fee or gross pay, as applicable, the 3% working dues or 3% service fees (whichever is applicable) and remit same to Teamsters Local Union No. 155 while employed on any production.

**Employment in the motion picture/film industry is considered to be employment in a position of trust. Strict adherence to this Code of Conduct is required during the course of employment and in all dealings and communication with the Union and its officers and employees.**

**A Vulnerable Sector Check (PIC-VS) must be provided to make full status.**

Local 155 does not advertise or solicit for referral:

A. How did you hear of Local 155?

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B. Who referred or gave you contact info for Local 155?

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C. Provided a **Police Information Check-Vulnerable Sector (PIC-VS)** report with this application? This application will not be accepted unless attached.

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D. I have read the Code of Conduct (*Circle*) **YES NO**

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**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**TEAMSTERS LOCAL UNION NO. 155**  
**CODE OF CONDUCT**  
(Reserve List and Permittees)

**Article No. 1.00 – PRINCIPLES**

- 1.10 The purpose of this Code of Conduct is to allow for the implementation and operation of a system so as to enhance the service and image provided to the Producer, by the Teamsters. This Code of Conduct recognizes that maintaining the highest levels of jobsite professionalism is the joint responsibility of the Union member/employee, the Union and the Producer.
- 1.11 This Code of Conduct is our commitment to uphold the highest industry standards in the workplace and ensure customer satisfaction. It will promote the Teamsters' world-class skills and safe efficient work practices on the jobs performed for our signatory Producers.
- 1.20 This Code is meant to support, but not replace, the use of good judgment regarding personal and professional conduct. The absence of a specific policy or regulation does not relieve any Teamster from the responsibility of exercising the highest standards in any situation.
- 1.30 The main objective of this Code of Conduct is to provide a referred work force and implement guidelines in correcting unacceptable behavior or unsatisfactory performance by any person referred to employment in the industry by the Union.
- 1.40 Reserve list and Permittee workers are expected to conduct themselves in a manner that promotes the Union's reputation in a positive light and ensures continued confidence in the Union.
- 1.50 Reserve list and Permittee workers must treat all persons honestly and fairly, with respect and proper regard for their rights, entitlements, duties and obligations, and at all times act responsible in the performance of their duties.

**Article No. 2.00 – SCOPE**

- 2.10 This Code shall be adhered to by all Reserve List and Permittee workers.
- 2.20 This code shall apply (in general during the course of employment) to not only job sites, but all related areas (lunch tents, craft service and public areas).  
Temporary accommodations for those being paid subsistence pay;  
Union meetings/scheduled social events;  
Union office premises;  
Company provided transportation.

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**Article No. 3.00 – ENFORCEMENT OF CODE OF CONDUCT**

3.10 The Code of Conduct is considered to be a part of the Teamsters Local Union No. 155 Motion Picture Dispatch Rules and a violation of any aspect of this code will result in the termination of Reserve List or Permittee status.

**Article No. 4.00 – BREACHES OF CODE OF CONDUCT, COMPLIANCE AND RESPONSIBILITIES**

4.10 Reserve List and Permittee workers must be aware of the consequences for undesirable and/or unacceptable behaviours.

4.20 Some examples of undesirable and/or unacceptable behaviour or actions, which will be treated as a violation of this Code of Conduct are:

Insubordination;

Threatening Behaviour;

Fighting;

Assault;

Under the Influence of alcohol, drugs or other narcotics at work or while operating machinery or driving a company vehicle;

Willful damage to company property;

Disruption of Company Activities

Misuse of Company Property;

Unauthorized possession or removal of Company Property;

Unauthorized possession of a weapon on Company premises or use, or threatened use, of any such weapon;

Making of and/or presenting false documents, information or evidence for personal gain;

Altering, falsifying or misrepresenting official Company documents, with the intent of defrauding or trying to defraud.

Intimidation or victimization (either verbal or physical);

Disorderly Conduct;

Breach of Company and/or Unions rules or procedures;

Sexual Harassment;

Sleeping on duty (without prior consent);

Negligence;

Insulting, rude or insolent behaviour;

Violation of published Code of Conduct;

Misrepresentation of skills;

Inappropriate Clothing;

Lack of Good Personal Hygiene;

Tardiness;

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**Article No. 5.00 – REPORTING**

**5.10** Breaches of/or problems arising under the Code of Conduct may be reported, in writing, to the Local Union by any of the following:

The Producer;  
Shop Steward;  
Member;  
Captain or Coordinator;  
The Union;

If a complaint is raised it will be supported with documentation

**Article No. 5.00 – POSITION OF TRUST**

**6.10** Employment in the motion picture/film industry is considered to be employment in a position of trust. Strict adherence to this Code of Conduct is required during the course of employment and in all dealings and communication with the Union and its officers and employees.

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September 2016

To whom it may concern,

The Teamsters Local Union No. 155 (Teamsters 155) represents Drivers in the British Columbia and Yukon Motion Picture Industry. Teamsters 155 provides Drivers to multiple Employers through an employment referral process defined in our Master Collective Agreement.

In the course of their work, our Driver Members, Permittees and Reserves at times are required to work with those defined in the Vulnerable Sector. As such, it is now a requirement of all those applying to Teamsters 155 Drivers Division to provide a Police Information Check – Vulnerable Sector in order to be referred by Teamsters 155 to the Employer.

Lorrie Ward  
Secretary-Treasurer/Principal Officer

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